

creativeLINK

STAFFING, INC.

4120 Birch Street, Suite 110
Newport Beach, CA 92660
phone: (949) 250-9099 • fax: (949) 250-1366
email: tami@clstaffing.com

Attention: PAYROLL WEEKLY TIME SHEET

Name _____

Address _____

Company _____

Week Ending Saturday: ____ / ____ / ____

DATE		TIME IN	LUNCH TIME	TIME OUT	REGULAR HRS.	O/T HRS.
/	Sunday					
/	Monday					
/	Tuesday					
/	Wednesday					
/	Thursday					
/	Friday					
/	Saturday					
TOTAL						

I certify that the above hours are correct

Employee's Signature

Manager's Approval

Comments and/or Remarks